

MEETING MINUTES

**CITY OF MILPITAS
LIBRARY ADVISORY COMMISSION
MILPITAS PUBLIC LIBRARY, CONFERENCE ROOM, 160 N. MAIN ST.
November 17, 2014**

- I. Call to Order and Roll Call** Chair Estioko called the meeting to order at 7:00 p.m.
Commissioners Present: Aolin, Chou, Estioko, McDonald, Stephens, Wang
Absent: Mateo, Pham, Phan
City Council Liaison Present: Carmen Montano
Library Staff Present: Nancy Howe, Stephen Fitzgerald
City Staff Present: Felix Reliford
- II. Seating of Alternates** Alternates seated: McDonald
- III. Pledge of Allegiance** Chair Estioko led the Pledge of Allegiance.
- IV. Approval of Minutes** A quorum was not present at the September 15 meeting and there were no minutes to approve.
- V. Announcements and Correspondence** Councilmember Montano reminded the LAC about the City's Veterans Day celebration and Nancy Howe introduced County Librarian Stephen Fitzgerald.
- VI. Public Forum** None
- VII. Adoption of Agenda** **Motion** to approve agenda as submitted for November 17, 2014.
M/S: Stephens/McDonald
Ayes: 6
Noes: 0
- VIII. Unfinished Business**
- 1. Timeline for 2015 Essay Writing Contest**
Chair Estioko said it is time to notify the Mayor of their budget request so that it can be agendized for a future city council meeting.
- Commissioner Chou said that although the agenda states that the subcommittee has met to discuss this item they have not yet had a meeting. She wanted the commission to discuss if they want to have another event in 2015 and if so when would be the best time for it.
- Stephen Fitzgerald said that if Linda Arbaugh said the event took a considerable amount of staff time and recommended having it every other year, he would like to discuss it with her, but he would be in favor of having the event every other year.

There was discussion about the history of the contest, which began with the purpose of celebrating national library week. There were suggestions that the commission not limit the contest to essays but be open to other subjects such as photography, song, art or poetry, that the writing contest include creative writing instead of essays, that the contest alternate each year between writing and another art form, and that the contest be open to high school students.

The writing contest is sponsored by the LAC and Library and funded by City Council and the budget is \$3,500.

The LAC agreed to continue this item until its next meeting to receive feedback from the subcommittee on the time commitment of this event, to determine if it should be held in 2015 or the next year, and to discuss suggestions for the subject of the contest.

IX. New Business

1. Donations to Milpitas Public Library

Stephen Fitzgerald gave Felix Reliford a check for \$1,000, which was donated to the Milpitas Public Library by Dana and Linda Arbaugh. Mr. Reliford stated the donation will be agendized for acceptance at a future City Council meeting.

2. Restoration of Library Hours

The LAC discussed the possibility of increasing the Library hours of operation. Mr. Reliford said the City of Milpitas is currently balancing its budget for Fiscal Year 2014-15 which does not include funding to restore all employees to the workforce and does not anticipate funding for additional hours of library operations at this time. However, other funding sources may be available such as the County Library's approval of Measure A to continue the County existing parcel tax designed to support Santa Clara County Libraries.

Nancy Howe, County Librarian, stated that Measure A funding was approved by the voters of Santa Clara County to restore the existing hours that had been cut in the past and did not include funding for any extended hours.

Mr. Reliford also stated that the LAC should be advised that the County received a one-time distribution of RDA property tax of \$1 million from the settlement with the City of Milpitas. Nancy Howe informed the LAC that this amount was not budgeted by the County Library. The LAC agreed to continue this item until its next meeting for further discussion on funding alternatives.

3. Human Origins Project for the Library

County Librarian Stephen Fitzgerald said the Milpitas Library is applying for a grant that would bring the Smithsonian's Human Origins travelling exhibit to the Milpitas Library. Mr. Fitzgerald is coordinating this effort and the requirements to make this happen. He is putting together a local consultation panel that would help the programming decision and would like the LAC to support the project.

X. Other Business

1. Friends of the Milpitas Library Report

None

2. County Librarian Report

None

3. Community Librarian Report

None

4. City Council Report

None

5. City Staff Report

None

6. Future Agenda Items

None

XI. Adjournment

There being no further business, Chair Estioko adjourned the meeting at 7:55 p.m. to the next regularly scheduled meeting on January 12, 2015 at 7:00 p.m. at the Milpitas Library Conference Room.